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NOTICE TO BOARDS AND STAFFS

OF

High and Continuation Schools and Collegiate Institutes

The attention of the Boards and Staffs concerned is called to High School Regulation 8 (1) and (2) and Continuation School Regulation 5 (4), which, *inter alia,* prescribe as follows:

For the teachers of Art, Physical Culture, and the Commercial subjects in the High and Continuation Schools, the minimum qualification shall be an Elementary certificate; and, after reasonable notice by the Minister and on the report of the Inspector, members of the staffs who take part in the teaching of the subjects, but who do not hold the certificates prescribed above, shall qualify themselves for such certificates and Boards shall provide teachers with these qualifications. In the meantime, the Minister may accept, on the report of the Inspector, such qualifications as are found to be the highest available.

For teachers of the same subjects in the Collegiate Institutes, the qualification shall be a Specialist's certificate.

Provision has also been made for the issue of temporary certificates, but such certificates will be granted only for reasons satisfactory to the Minister and after Boards have shown by duly advertising and offering an adequate salary that they are unable to secure teachers with the prescribed qualifications.

For several years, the foregoing provisions have been brought to the attention of those concerned by the High and Continuation School Inspectors at their official visits. Moreover, free Summer Courses leading to the certificates prescribed in the above Regulations, are offered annually by the Department of Education. Of these courses many teachers have already availed themselves, and the Minister has now decided that it is in the interests of the schools that the Regulations cited above shall be generally enforced in accordance with the following provisions for the different classes of schools:

Collegiate Institutes

Art.—For the school year of 1915-1916, all teachers of Art shall hold at least an Elementary certificate in this department. After July, 1916, no school will be graded I under the Approved School Scheme unless the teacher of Art holds a Specialist's certificate, and Boards will be expected to have made due efforts to secure before that date a teacher so qualified.

Physical Culture.—All teachers of Physical Culture whose work was, at the last inspection thereof before July, 1913, reported as satisfactory, may, on the report of the Inspector from time to time, be regarded as qualified for the work, but only for the Collegiate Institute in which they were then engaged.

On the report of the Inspector, all others will be expected to qualify before September, 1916, the teacher in charge of all the classes for a Specialist's certificate, and any others taking part in the work for at least an Elementary certificate.

The Commercial Subjects.—The regulations prescribing the qualifications of teachers of the Commercial subjects shall be duly observed. There is no scarcity of Commercial Specialists.

High and Continuation Schools

Art.—All teachers of Art will be expected to secure Elementary certificates before September, 1916. After that date no school will be graded I under the approved School Scheme unless the teacher of Art holds at least an Elementary certificate.

Physical Culture.—All teachers of Physical Culture whose work was, at the last inspection thereof before July, 1913, reported as satisfactory, may, on the report of the Inspector from time to time, be regarded as qualified for the work, but only for the High or Continuation School in which they were then engaged. On the report of the Inspector all others will be expected to obtain at least an Elementary certificate before September, 1916.

The Commercial Subjects.—All schools having full Commercial Courses will be required to provide, before September, 1916, teachers holding at least an Elementary certificate. Even when only a part of the course is taken up, it is expected that the teacher shall hold an Elementary certificate.

High and Continuation Schools and Collegiate Institutes

In connection with the foregoing notice, Boards and Teachers of High and Continuation Schools and Collegiate Institutes should bear in mind the following provisions:

Grant for Physical Culture

(1) The Departmental grant of $50 for Physical Culture, provided for by Regulation, is payable only when the teacher holds a Specialist's certificate in Physical Culture; the Cadet Corps certificate alone does not qualify for teaching this subject or for the Departmental grant.

Lower and Middle School Art Courses

(2) The Department will not hereafter approve of the maintenance of a class in Middle School Art unless the following conditions are complied with:

(*a*) The teacher shall hold at least an Elementary certificate in Art.

(*b*) The equipment specified in the Regulations for Art models and the working equipment for Art rooms shall have been duly provided.

(*c*) A minimum of two hours a week shall be provided on the teacher's time-table for instruction in the subject in class.

(*d*) The Inspector's report of the equipment, organization, and teaching, shall be favourable.

(3) Beginning with the Departmental Lower and Middle School examinations of 1916, Art will be added to the subjects referred to in Regulations 29 (4) (*b*) and 37 (2) (*b*) of the Departmental High School examinations under the conditions therein set forth.

Bookkeeping, a Lower School Bonus

(4) Beginning with the examination of 1916 Bookkeeping and Writing (one paper) will be added as a bonus at the Lower School examinations on the same conditions as for Art in Regulation (3) above.

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